

# Faculty of Environmental and Urban Change

## Small Research Grant Application

Name of Applicant: \_\_\_\_\_

Rank: \_\_\_\_\_

Application Deadline:                      **September 15**    **February 15**

Title of Proposed Activity: \_\_\_\_\_

Location of Proposed Activity: \_\_\_\_\_

**1) Project Summary:** In addition, please attach a 1-2 page detailed description of the nature of the project, objectives/significance, relationship to existing research, research plan/methodology/timeframe, sources of research, nature of output, completion date, and expected benefits to the applicant, student/s, and/or to the Faculty in general.

**2) Budget:** (Please attach a detailed budget for personnel, travel, and other research, equipment, material supplies, along with the project summary. If requesting for travel expenses, attach quotes for lowest possible airfare/accommodation options).

Item	Cost
_____	\$ _____
_____	\$ _____
_____	\$ _____

**3) Other Sources of Funding** (Include personal/internal contributions (generic/PER), grant contributions, and other sources applied for or to be considered, etc.)

Source	Contribution
_____	\$ _____
_____	\$ _____
_____	\$ _____

**Total Amount Requested (Project cost minus contribution)**    \$ \_\_\_\_\_

**FUNDING AMOUNT:** Depending on the number of applicants, the small grants are unlikely to exceed \$2K-3K for each application so we recommend that you budget and justify your expenses accordingly.

**4) Research Ethics:** Many research-related projects require ethics clearance. For such projects, funds will not be released until ethics approval is obtained. If you already have ethics clearance, please include a copy of the certificate with your application.

**5) Summary of Recent Academic Work:** Attach a one-page summary of your latest research and publications, teaching and supervision, university and other professional services that are relevant to the proposed research.

**6) Progress Report:** Although there is no formal mechanism for reporting on the results of SRG research, we encourage you to submit a 300-500 word summary as a Research Spotlight to be included in EUC research communications.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_